

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON APRIL 25, 2016 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray	City Manager, Mike Castro, PhD
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Leah Hayes
Council Member, C. J. Harper	
Council Member, Sheri Sheppard	
Council Member, Tom Eustace	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Kimberly Terrell, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer by: Donna McCarty, Chaplain, Jeremy E. Ray American Legion Post 324.**
- 2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.**

C. PRESENTATIONS

- 1. Presentation of Police Department Employee of the First Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Ray, presented the Police Department Employee of the First Quarter award to Rayne Herzog.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Carl Jacksits, 16209 Wall Street, Jersey Village, Texas (713) 937-0090: Mr. Jacksits spoke to City Council about the DeLozier floodway and Wall Street flooding.

Michael W. Brown, 16025 Wall Street, Jersey Village, Texas (713) 937-3123: Mr. Brown spoke to City Council about the current flooding event.

Richard Jacquet, 16313 Koester Street, Jersey Village, Texas (713) 896-8247: Mr. Jacquet spoke to City Council about flood control.

John Singletary, by Joyce Berube, 15926 Juneau Lane, Jersey Village, Texas (713) 254-9668: Mr. Singletary, represented by Joyce Berube, spoke to City Council about the recent flooding event.

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Jim Pulliam, 15713 Tenbury, Jersey Village, Texas (713) 983-0932: Mr. Pulliam spoke to City Council about the recent flood event.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625: Mr. Maloy spoke to City Council about the April 18, 2016 severe flooding event.

Bobby Warren, 15325 Welwyn Drive, Jersey Village, Texas (713) 515-2958: Mr. Warren spoke to City Council about flooding.

Joyce Berube, 15926 Juneau, Jersey Village, Texas (713) 254-9668: Ms. Berube spoke to City Council about the flood.

Meg Crady, 15321 Jersey, Jersey Village, Texas (713) 466-4598: Ms. Crady thanked City Council for making Jersey Village a wonderful place to live despite the flooding.

Bill Edwards, 16001 Jersey, Jersey Village, Texas (713) 466-4383: Mr. Edwards thanked the Jersey Village Fire Department, Jersey Village Police Department, City Staff, and City Council for their efforts during the flood.

Becky Kelley, 15726 Jersey Drive, Jersey Village, Texas (713) 515-9049: Ms. Kelley spoke to City Council regarding the need for on-going police patrols as a result of the flooding.

Susan Edwards, 16001 Jersey Drive, Jersey Village, Texas (713) 466-4383: Ms. Edwards expressed her appreciation for the Jersey Village Police Department, Jersey Village Fire Department and the waiver of permit fees as a result of the floods.

Joe Pennington, 8526 Ivy Falls Court, Jersey Village, Texas (713) 899-3544: Mr. Pennington spoke to City Council about the response of the City during the floods.

Jo Hewett, 15917 Lakeview Drive, Jersey Village, Texas (713) 806-8453: Ms. Hewett read a letter on behalf of Karie Lawrence concerning the recent flooding.

Barbi Freeman, 15501 Jersey Drive, Jersey Village, Texas (713) 466-6903: Ms. Freeman spoke to City Council to say thank you for helping to improve flooding conditions in the City since Tropical Storm Allison.

Tony Jones, 16302 Wall Street, Jersey Village, Texas (832) 955-3299: Mr. Jones spoke to City Council about ADA violations within the City.

Bill Schuster, 8 Peach Tree Court, Jersey Village, Texas (832) 407-9011: Mr. Schuster spoke to City Council about cell towers.

Curtis Haverty, 15405 Ashburton, Jersey Village, Texas (713) 896-8408: Mr. Haverty spoke to City Council about the upcoming JV 5K run.

E. CITY MANAGER'S REPORT

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City Manager, Mike Castro, gave his monthly report. As part of the report, he provided Council with information concerning the most recent flood event. He mentioned that most of the information he will discuss can be found on the homepage of the City's website and the urgent information sites located throughout the City.

City Manager Castro thanked City Staff and City volunteers who worked tirelessly during the flood and days following. He stated that the heavy debris pick-up has been set for May 2 and May 23. Residents are reminded to sort the debris according to the information provided. Additionally, building permits are being issued at "no fee," and includes inspections at no costs. Residents are reminded that City Staff cannot recommend contractors. As of today, the President has not declared the event a disaster, but it is expected. Once it is declared, FEMA will be the contact for residents concerning disaster funding, etc. City Manager Castro closed his remarks stating that the Red Cross Shelter at the Jersey Village Baptist Church has been closed, but there are several churches in the area that are providing disaster relief.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – February 2016, Quarterly Investment Report - March 2016 and Budget Projections as of March 2016.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division's Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report and Street Construction Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report and the Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on March 21, 2016, the Work Session Minutes for the Meeting held on March 21, 2016, and the Minutes for attendance at a Resident Organized Meeting held on April 4, 2016.**
- 2. Consider Resolution No. 2016-08, approving the City Secretary's application for appointment of an Assistant City Secretary.**

RESOLUTION NO. 2016-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,

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TEXAS, APPROVING THE CITY SECRETARY'S APPLICATION FOR APPOINTMENT OF AN ASSISTANT CITY SECRETARY.

3. Consider Resolution No. 2016-09, authorizing the City Manager to enter into a contract with Microsoft Corporation to renew the three-year Software Enterprise Agreement.

RESOLUTION NO. 2016-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MICROSOFT CORPORATION TO RENEW THE THREE YEAR SOFTWARE ENTERPRISE AGREEMENT.

4. Consider Resolution No. 2016-10, authorizing the City Manager to enter into a lease/purchase agreement with HP Financial Services for a wide format scanner/printer.

RESOLUTION NO. 2016-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE/PURCHASE AGREEMENT WITH HP FINANCIAL SERVICES FOR A WIDE FORMAT SCANNER/PRINTER.

5. Consider Ordinance No. 2016-09, amending the City's budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, by increasing line item 11-83-4001 (Building and Grounds) in the amount of \$49,000 and decreasing line item 11-82-3536 (Landscaping Materials) in the amount of \$49,000.

ORDINANCE NO. 2016-09

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GOLF COURSE FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 BY INCREASING LINE ITEM 11-83-4001 (BUILDING AND GROUNDS) IN THE AMOUNT OF \$49,000 AND DECREASING LINE ITEM 11-82-3536 (LANDSCAPING MATERIALS) IN THE AMOUNT OF \$49,000.

Council Member Mitcham moved to approve items 1 through 5 on the consent agenda. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

G. REGULAR AGENDA

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1. Consider Resolution No. 2016-11, receiving the Phase II Final Report of the Traffic Calming Plan, prepared by Gunda Corporation, pertaining to existing traffic conditions and analysis thereof.

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows:

On November 16, 2015, City Council, in adopting Resolution 2015-91, approved a contract for consulting services with Gunda Corporation, Inc. to begin Phase II of a Traffic Calming Plan for the City.

Phase II of the Study began with the completed Phase I Tasks (Evaluation of Existing Conditions; Problem Analysis) and added Phase II Tasks (Development of Alternative Solutions; Identification of Preferred Alternatives).

Public Works Director Hagerich introduced Michael Y. Ereti with Gunda Corporation to give a PowerPoint Presentation concerning the Phase II Draft Report.

The presentation included the following information:

1. Introduction
2. Purpose
3. Stakeholders Meetings
4. Data Collection
5. Methodology
6. Traffic Volumes
7. Over all Cut-Through Traffic
8. Problem Spots
9. Feedback from Public Workshops
10. Wall Street Traffic Volumes
11. Example Cut-Through Traffic Issue
12. Recommendations
13. Preliminary Cost Estimates
14. Next Steps

In closing the presentation, there was discussion concerning the types of speeding signs recommended by the study. There was also concern that the data collection for this study was done during the US Highway 290 construction project and as a result may not be accurate. Consultant Ereti explained the data collection in connection with the construction project.

Council also discussed the soft solutions as opposed to the intrusive solutions recommended in the report and why these particular solutions were recommended. Consultant Ereti explained that recommended solutions took into consideration the levels of speed and cut-through traffic learned during the traffic study; and these levels were not such that intrusive measures were necessary. Therefore, the soft measures were more

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favorable with the exception of Village Green, which should be re-evaluated after the completion of US Highway 290.

Council then discussed the issue of truck traffic. Consultant Ereti explained that this can be resolved with “no through traffic” signs.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2016-11, receiving the Phase II Final Report of the Traffic Calming Plan, prepared by Gunda Corporation, pertaining to existing traffic conditions and analysis thereof. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PHASE II DRAFT REPORT OF THE TRAFFIC CALMING PLAN, PREPARED BY GUNDA CORPORATION, PERTAINING TO EXISTING TRAFFIC CONDITIONS AND ANALYSIS THEREOF.

2. Discuss and take appropriate action regarding the Traffic Calming Plan prepared by Gunda Corporation, pertaining to existing traffic conditions and analysis thereof.

Kevin T. Hagerich, Director of Public Works, told City Council that in receiving the Phase II Final Report and presentation from Gunda Corporation regarding the development of a Traffic Calming Plan for the City, this agenda item is to discuss and take appropriate action in connection with same.

In discussing this item, each Council Member gave input concerning the results of the study. All agreed with the recommended soft measures, which lead to a discussion on which soft measures should be implemented. The proposed costs prepared by the consultant were reviewed and Council Member Mitcham moved to direct staff to develop a supplemental for City Council’s review during the next budget cycle, using the preliminary estimates for soft measures outlined in the report, excluding the one-way bulb out for Seattle Street at Solomon and including speed feedback signs at the Philippine Street school crossing in both directions. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

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3. Consider Resolution No. 2016-12, receiving the Capital Improvements Advisory Committee's Semiannual Progress Report.

Debra Mergel, Capital Improvements Advisory Committee (CIAC) Chairperson, introduced the item. Background information is as follows:

The CIAC met on April 11, 2016 to discuss and review the following in order to prepare a Semiannual Progress Report for presentation to City Council on April 18, 2016:

1. The City's Growth Rate – New Home Permits Issued since October 2015;
2. Capital Improvements Projects completed or in progress since October 2015;
3. Impact Fees Collected – Water/Wastewater since October 2015; and
4. Overview of the Comprehensive Plan.

This item is to receive the Semiannual Progress Report prepared at the April 11, 2016 CIAC Meeting.

With limited discussion, Council Member Eustace moved to approve Resolution No. 2016-12, receiving the Capital Improvements Advisory Committee's Semiannual Progress Report. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE'S SEMIANNUAL PROGRESS REPORT.

4. Consider Resolution No. 2016-13, finding that CenterPoint Energy Houston Electric, LLC's Application for Approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin. Code § 25.243 and to reconcile Docket No. 44572 revenues to increase distribution rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel.

Mike Castro, City Manager, introduced the item. Background information is as follows:

The City of Jersey Village, Texas is an electric utility customer of CenterPoint Energy Houston Electric, and a regulatory authority with an interest in the rates and charges of CenterPoint. Additionally, the City is a member of the Gulf Coast Coalition of Cities

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(GCCC), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in the CenterPoint's service area.

On April 4, 2016, CenterPoint filed an Application for Approval to amend its Distribution Cost Recovery Factor ("DCRF") Pursuant to 16 Tex. Admin. Code § 25.243 and to Reconcile Docket No. 44572 Revenues to Increase Distribution Rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of \$49,351,913 for the period of September 1, 2016 to August 31, 2017, and increasing to \$60,596,164 thereafter.

GCCC is coordinating its review of CenterPoint's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and recommends, at this time, that GCCC members deny the DCRF.

With limited discussion on the matter, Council Member Sheppard moved to approved Resolution No. 2016-13, finding that CenterPoint Energy Houston Electric, LLC's Application for Approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin. Code § 25.243 and to reconcile Docket No. 44572 revenues to increase distribution rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-13

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO 16 TEX. ADMIN. CODE § 25.243 AND TO RECONCILE DOCKET NO. 44572 REVENUES TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

- 5. Consider Resolution No. 2016-14, authorizing the City Manager to enter into an agreement with Presidio for the purchase of a new VoIP telephone system.**

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Bob Blevins, Director of IT, introduced the item. Background information is as follows:

The current telephone system is 8 years old and the vendor has informed us it will no longer be supported starting in 2018. Replacement of the telephone system and associated network equipment was approved for the 2015-2016 Budget. There is currently \$210,000 in the Technology Replacement Fund available for this purchase.

Included in the meeting packet were copies of the proposal outlining the scope of work, the associated quote for the telephone system and network equipment and the proposal for replacing the fiber cable. The fiber cabling between our buildings will need to be replaced as it was installed in 1998 and 2001 and is not rated to support the newer technology. The new system will provide unified communications, eliminate compatibility issues and single points of failure, providing for better resiliency.

The systems are being purchased from Presidio, an authorized Cisco reseller that is part of the Texas DIR, and the systems are being purchased under the State of Texas DIR competitive contracts DIR-TSO-2544 and DIR-SDD-1915. The total cost associated with this is \$191,544. It is estimated that another \$5,000 is required for ancillary equipment such as UPS system, racks, electrical and miscellaneous items that is not included in the proposals. The remaining balance of \$13,456 will be kept in reserve for contingency and the project is not to exceed the \$210,000.

With limited discussion on this matter, Council Member Eustace moved to approve Resolution No. 2016-14, authorizing the City Manager to enter into an agreement with Presidio for the purchase of a new VoIP telephone system. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH A VENDOR FOR THE PURCHASE OF A NEW VoIP TELEPHONE SYSTEM.

- 6. Consider Ordinance No. 2016-10, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, Article X, Section 14-251(2) by adding a new Subsection (e) to provide for changes related to sign regulations for single-family residential subdivisions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.**

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Christian Somers, Building Official, introduced the item. Background information is as follows:

City Council met in Work Session on March 21, 2016 to discuss amendments to the Code of Ordinances regarding sign regulations for single-family residential subdivisions. The discussions in the March 21, 2016 meeting concerned the need for a change in the City's Code in order to address subdivision signage. The need came about when the City was approached by David Weekley Homes with a request to construct subdivision signage of specific, established dimensions, for their single-family residential home subdivision, "The Enclave." The request to construct a monument sign; intended to replace the existing Monument Sign at "The Enclave", was discussed with Mr. Mark Welch, Land Acquisition Manager for David Weekley Homes, LLC, in late 2014. This is when Mr. Welch was first informed that there weren't any provisions within the code of ordinances permitting residential subdivision signage.

This item is to approve the changes to the Code of Ordinances to address subdivision signage.

With limited discussion on this matter, Council Member Mitcham moved to approve Ordinance No. 2016-10, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, Article X, Section 14-251(2) by adding a new Subsection (e) to provide for changes related to sign regulations for single-family residential subdivisions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2016-10

AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING CHAPTER 14, ARTICLE X, SECTION 14-251(2) BY ADDING A NEW SUBSECTION (E) TO PROVIDE FOR CHANGES RELATED TO SIGN REGULATIONS FOR SINGLE-FAMILY RESIDENTIAL SUBDIVISIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

- 7. Consider Resolution No. 2016-15, authorizing the City Manager to enter into a contract with the Foundry Church for the organization and conduct of a Military Appreciation Day event.**

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Mike Castro, City Manager, explained that the City has previously set aside \$10,500 within the Motel Tax Fund for the conduct of a Military Appreciation Day event. The event is to be held on May 29th, on the grounds of the Foundry Church within Jersey Village. The resolution contained herein authorizes a contract between the City and the Foundry Church for the organization and conduct of the event.

With limited discussion on this matter, Council Member Mitcham moved to approve Resolution No. 2016-15, authorizing the City Manager to enter into a contract with the Foundry Church for the organization and conduct of a Military Appreciation Day event. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE FOUNDRY CHURCH FOR THE ORGANIZATION AND CONDUCT OF A MILITARY APPRECIATION DAY EVENT.

8. **Consider Ordinance No. 2016-11, amending the Utility Fund budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in the amount of \$41,276 to cover cost associated with consulting service to perform a water and wastewater rate study.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

During the 2011-2012 Municipal Budget process City Council approved a contract with ARCADIS (previously named Red Oak Consultants) for consulting services to perform a water and wastewater rate study. As a result of the study, the consultants provided the City with a rate table for the Water and Wastewater systems for a duration of five years. This rate table is due to expire at the end of Fiscal Year 2015-2016. Staff has obtained a proposal (included in meeting packet) for the rate study update from ARCADIS.

Should the \$41,276 be approved as part of this Agenda Request, the City Manager will need authorization to enter into a contract for these consulting services. Since authorization to contract must be considered after approval of this budget amendment, a contract approval with the Resolution has been included following this agenda item.

With limited discussion on this matter, Council Member Holden moved to approve Ordinance No. 2016-11, amending the Utility Fund budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in the amount of \$41,276 to cover cost

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associated with consulting service to perform a water and wastewater rate study. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2016-11

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE UTILITY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 BY INCREASING LINE ITEM 02-45-5515 (CONSULTANT SERVICES) IN THE AMOUNT NOT TO EXCEED \$41,276.

- 9. Consider Resolution No. 2016-16, authorizing the City Manager to enter into a contract with ARCADIS U.S., Inc. for Water and Wastewater Rate and Financial Study Update.**

Isabel Kato, Finance Director, introduced the item. She explained that City Council having approved the budget amendment in the previous agenda item must now consider authorizing the City Manager to enter into a contract with ARCADIS U.S., Inc. for Water and Wastewater Rate and Financial Study Update. The time-frame associated with the project will be 90 to 120 days.

With limited discussion on this matter, Council Member Sheppard moved to approve Resolution No. 2016-16, authorizing the City Manager to enter into a contract with ARCADIS U.S., Inc. for Water and Wastewater Rate and Financial Study Update. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

RESOLUTION NO. 2016-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ARCADIS CONSULTING SERVICE FOR WATER AND WASTEWATER RATE STUDY UPDATE.

- 10. Consider Ordinance No. 2016-12, temporarily eliminating permit fees for flood damage repairs; providing for waiver of deposits, providing for severability; providing for repeal; and providing an effective date.**

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Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows:

On April 18, 2016 some residents and businesses of the City of Jersey Village suffered severe damage to their properties due to substantial rainfall and subsequent flooding. City Staff is respectfully requesting from City Council the approve Ordinance 2016-12. This ordinance will ease the financial impact for residents and businesses affected by this weather event by temporarily eliminating permit fees for damage repairs, and waving a water deposit if the affected person is required to rent a temporary residence within the city. This ordinance will be in effect for three months starting on April 18, 2016 and ending in July 18, 2016.

With limited discussion on this matter, Council Member Eustace moved to approve Ordinance No. 2016-12, temporarily eliminating permit fees for flood damage repairs; providing for waiver of deposits, providing for severability; providing for repeal; and providing an effective date. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2016-12

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, TEMPORARILY ELIMINATING PERMIT FEES FOR FLOOD DAMAGE REPAIRS; PROVIDING FOR WAIVER OF DEPOSITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be

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attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Eustace: Council Member Eustace thanked all of the first responders, volunteers and Staff for their work during the flood.

Council Member Sheppard: Council Member Sheppard stated that her thoughts and prayers are with those affected by the flood. She thanked Staff for their response to this flood and she thanked the residents for their participation in the meeting and bringing their comments and feedback.

Council Member Mitcham: Council Member Mitcham’s thoughts and prayers are with all especially those who have flooded multiple times. He thanked City Staff for their help and for the response to the needs of the residents. He stated that this will be an on-going process for those who flooded and he reminded everyone not to forget the flood victims in the weeks and months to come.

Council Member Holden: Council Member Holden recognized the efforts of the Police Department, Fire Department, and City Staff. He said the response was a result of good planning and is a good reflection of all those working and volunteering in the City.

Council Member Harper: Council Member Harper thanked the Jersey Village Fire Department and emergency workers. He stated that he had visited several of the area shelters and was impressed with the number of our residents volunteering. He gave a special thank you to one of the citizens who helped purchase items for the shelter. He also thanked the citizens for coming to the meeting tonight and for their comments.

Mayor Ray: Mayor Ray gave a brief message, reflecting on the day of the flood. He thanked the Fire Department, Police Department, and City Staff for their dedication. When tragedy strikes, we have a good team in place to take care of things. He stated that he spent the weekend visiting neighbors. He noticed resilience and some despair. He wanted the residents to know that he takes flooding seriously and believes that flood control is important. The strategy for moving forward is to mitigate flooding in Jersey Village. He stressed the importance of a positive election, working together to accomplish great things. He noted that we will be stronger together. We will “keep calm and carry on” and make Jersey Village the best place to live.

L. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 9:35 p.m.

Lorri Coody, City Secretary